



Scrum master

Location: Remote (The Community Revolution operates as a remote-first digital workplace)

Commitment: Volunteer

Reports to: Agile project manager

Time commitment: 8-10 hours per week

1. The role at a glance

The volunteer **Scrum Master** plays a pivotal role in ensuring our **Delivery Team** operates efficiently within the Scrum framework. You will be vital in coaching the team, facilitating key ceremonies, and removing impediments, directly contributing to the timely delivery of value to our stakeholders. This work will strengthen our digital infrastructure and support our mission of sustainable development.

2. Key responsibilities and deliverables

- Facilitating all daily Scrum ceremonies (Sprint Planning, Daily Scrum, Sprint Review, Sprint Retrospective).
- Coaching the Scrum team in best practices, principles, and agile methodologies.
- Proactively identifying and removing obstacles (impediments) to team progress.
- Providing motivational guidance and support to the development team.
- Promoting a healthy, collaborative, and productive work environment.
- Reporting on Scrum progress, performance, and key metrics to stakeholders.
- Conducting regular team assessments and providing constructive feedback for continuous improvement.



3. Essential requirements

Experience and knowledge

- Strong understanding of the Scrum framework and principles.
- Proven experience in facilitating key Scrum ceremonies.
- Demonstrable passion for social enterprise, sustainable development, and helping others succeed.

Core skills and competencies

- Excellent communication and interpersonal skills, with an emphasis on coaching and active listening.
- Strong attention to detail and ability to manage time effectively.
- Proven ability to work independently and collaboratively in a team setting.

Digital workplace requirements

Basic digital literacy and a reliable internet connection are essential.

Proficiency with modern digital tools for remote collaboration, including:

- **Groupware:** Email (Gmail) and Calendar management.
- **Office software:** Google Workspace (Docs, Sheets, Slides) for documentation and data management.
- **Communications:** Video conferencing and messaging applications.

4. Desirable skills and experience

- Previous experience working in a remote or digitally-focused team.
- Experience with broader agile practices and methodologies (for example, Kanban).
- Familiarity with specific tools: JIRA, Trello, or other agile project management software.
- Experience in team coaching, mentoring, and advanced problem-solving techniques.
- Technical skills such as Python coding, data analysis, or API call utilisation skills.

5. What we offer

- **Impact:** The opportunity to directly contribute to a meaningful project and improve the productivity and efficiency of our Delivery Team.



Tel: +44 115 784 7418
Email: hr@communityrevolution.co.uk

- **Flexibility:** A fully remote role with flexible working hours to fit around your commitments.
- **Development:** Access to internal training and the opportunity to gain valuable, practical experience in the Scrum framework and agile project management.
- **Culture:** Learn from and collaborate with experienced team members in a supportive, mission-driven team environment.